

## PUBLIC SCHOOL ADMINISTRATIVE AND COUNSELOR INFORMATION:

### 2005 SUMMER RESIDENTIAL GOVERNOR'S SCHOOLS VISUAL AND PERFORMING ARTS (VPA) SELECTION PROCESS

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#### OVERVIEW

The 2005 Summer Residential Governor's School (SRGS) selection process is consistent with the mission of the Virginia Department of Education (VDOE) to provide all students in the commonwealth fair and equitable access to programs and services, and to allow greater decision making at the local level. The process continues to guarantee school divisions representation in the SRGS while providing equitable distribution according to race, gender, and geographic region. All information, applications, and nomination report forms are available at the following Web address:

[www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS](http://www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS)

In all application/administrative documents **highlighted text** indicates changes or additions to last year's materials. Administrators and counselors are urged to review the application thoroughly and contact Barbara McGonagill, VDOE, with questions ([bmcgonag@mail.vak12ed.edu](mailto:bmcgonag@mail.vak12ed.edu)), 804-225-2884. Special notes are shown in yellow.

The first change for the 2005 SRGS programs involves the location of the Northern Virginia adjudication site. Shenandoah University will host the adjudication for 2005 on January 15, 2005. Please note that adjustments have been made to divisions' adjudication assignments. **IN THE EVENT OF INCLEMENT WEATHER THAT REQUIRES THAT THE ENTIRE EVENT BE CANCELED, THE MAKE-UP SESSION FOR THESE STUDENTS WILL BE HELD ON JANUARY 29, 2005 AT A SITE TO BE DETERMINED.**

The second change for the 2005 SRGS includes the use of several Excel spreadsheets for documents formerly included in the application. VPA Teacher A and B Recommendations, the Division/Region Signatures form, and the VPA Scores form are separate documents, no longer included in the student's application document. These documents may now be downloaded and completed electronically, before being signed and included in the student's completed application. The documents are available at the Web site listed above. The student's application now includes three information sheets: one for VPA Teacher A, another for VPA Teacher B, and one for the guidance department.

The third change restricts students to one choice. Student may no longer apply for the VPA program and a second in selected other programs.

The fourth change involves the reinstitution of the ranking system. All nominated students must now be ranked by the division or the private school region.

The final change involves the VDOE Web site address. Please note the new address for the VDOE Web site: [www.doe.virginia.gov](http://www.doe.virginia.gov).

The 2005 Summer Residential Governor's School selection will continue to be conducted by public schools. In an effort to assist the public secondary schools with the SRGS selection process, the VDOE has provided a variety of information regarding the selection process. The VDOE works with the [school division's gifted education coordinator](#) as the primary contact for all information. As in past years, schools are encouraged to recognize the steps involved in the selection process and to establish dates for the submission of the various parts of the VPA application in a manner that meets the division's needs. Each division gifted education coordinator is encouraged to provide all high schools with information regarding the application submission process and meeting dates and locations.

Step I	Individual school applicants are identified through methods determined by the schools/divisions.
Step II	Statewide adjudication process is completed and documentation is provided to the private schools or public school divisions.
Step III	Division nominees are selected through methods determined by the divisions.
Step IV	Applications of nominees are submitted to the VDOE, postmarked by February 17, 2005, 5 p.m.
Step V	Participants and alternates are selected and notified by the VDOE. The VDOE mails letters to nominees, and status lists to the superintendent, the gifted education coordinator, and the heads of private schools in mid-April 2005.

#### **DEFINITION OF TERMS**

<b>Adjudicants</b>	Students scheduled to attend one of the required statewide adjudications are identified as adjudicants.
<b>Applicants</b>	Students are classified as applicants throughout the school and division selection process.
<b>Nominees</b>	Applicants are classified as nominees if selected by the division's selection committee to be submitted to the VDOE.
<b>Gifted Education Coordinator</b>	The designated contact person within the division who is the final authority within the division for problem solving with the VDOE.
<b>Sets of Five</b>	School/division allocations are expressed in <b>sets of five</b> . A set of five is defined as one visual art, one dance, one instrumental music, one vocal music, and one theatre adjudicant/nominee. Each school division determines how its adjudication and nomination quotas will be distributed. Adjudication quotas are adequate for each high school in the division to have at least one set of five adjudicants.

#### **SUMMARY OF IMPORTANT DATES AND INFORMATION**

<b>October - November</b>	Schools solicit applicants and encourage students to apply.
<b>November 15, 2004</b>	Public schools/divisions select arts applicants to participate in state adjudication process and submit names of applicants and requests for percussion instruments at specific adjudication sites to the adjudication director at the University of Richmond.
<b>December 10, 2004</b>	Individual student adjudication schedules mailed to gifted education coordinator to be given to the students.
<b>January 8, 2005</b>	Site I Adjudication, University of Richmond
<b>January 15, 2005</b>	Site II Adjudication, Shenandoah University
<b>January 22, 2005</b>	Site III Adjudication, Emory and Henry College

<b>January 29, 2005</b>	Completed adjudication forms (two for each student) mailed to the gifted education coordinators at the individual public schools.
<b>February x, 2005</b>	Date to be determined by division gifted education coordinator as deadline for schools to submit completed applications (with adjudication forms attached) to the division selection committee.
<b>February 17, 2005</b>	Deadline for the gifted education coordinator to mail original applications and the cover page of the nomination report signed by the division superintendent to the VDOE, and to enter the nominee information into the VDOE's secure Web site.
<b>Mid-April 2005</b>	VDOE mails letters of invitation, or alternate status, to all nominees.

#### **CRITERIA FOR APPLICANTS**

Any student who wishes to complete an application may do so. Public schools are strongly encouraged to review the selection criteria with students and to assist them in recognizing the competition they will face at the state level. The school must provide the application to any student who meets the eligibility criteria listed below. Students applying for the Summer Residential Governor's School for Visual & Performing Arts:

- Must be genuinely interested in attending the Governor's School and have the emotional maturity, stability, and self-discipline to live away from home for an extended period, and to make sound decisions about time and behavior management;
- Must **be a tenth- or eleventh-grade student** enrolled during the 2004-2005 academic year in a public or private high school in Virginia; be eligible for tuition-free attendance in Virginia public schools; or the applicant's parent(s) or guardian(s) resides in the Commonwealth of Virginia;
- Must be recommended by visual and/or performing arts teachers or other professionals in the arts who know the student's artistic capabilities;
- Must rank at or above the 80th percentile on recent standardized test measures, **or** possess a C average for the most recent grade completed, **or** have a letter of commendation from at least one teacher who feels the student would qualify on the academic criteria except for unusual situations or conditions;
- Must participate in the state-sponsored adjudication process;
- Must have been identified as eligible for the division's gifted program in visual and performing arts, when applicable. (See the 1996 *Virginia Plan for the Gifted* for a description of the categories in which gifted students are identified.);
- Must not be a current applicant to a **2005 Governor's Foreign Language Academy**;
- **Must not be a former participant in a Governor's Foreign Language Academy or Summer Residential Governor's School program.** A student who participates in an Academic-Year Governor's School or who has participated in one of the 20 Summer Regional Governor's Schools may apply; and
- May not have been suspended from school at any time for any reason.

#### **SCHOOL SELECTION PROCESS**

Applicants to the 2005 Summer Residential Governor's School Visual & Performing Arts will be required to participate in the state-sponsored adjudication process. Following the receipt of the adjudication forms in late January, the school may review its applicants and then forward applications to the division selection committee. Scoring information found in this document should be used to assist the schools in their decisions on applicants to be forwarded to the next level of competition. Each public school sends the completed **original** application for each applicant to the division selection committee. Each public school must maintain a copy of a completed application for each applicant. These applications may be requested by the VDOE or by the director of the Governor's School, if the student is selected to attend.

The division selection committee must receive applications by the deadline established by the committee. All decisions of the division committee are final. The VDOE does not have jurisdiction over the decisions made at the local level, unless it is shown that the local selection did not adhere to the requirements outlined in this document.

**Divisions should retain a copy of each application until August 5, 2005.**

### School Selection/Eligibility Requirements

- Schools must publicize information about the Summer Residential Governor's Schools to all tenth- and eleventh-grade students and may not restrict information about the program to students enrolled in advanced or honors classes or those recommended by teachers.
- Each public school must not discriminate upon the basis of religious conviction, race, gender, national origin, disability, or parent/guardian occupation.
- Each school submitting applications for the division nomination process must be accredited by the VDOE. Schools currently rated as "Accredited with Warning" are eligible to submit applicants to the division selection committee.
- Public school divisions are responsible for the local share of the tuition costs for any student nominated. The local share for the school division is based on its current ability-to-pay composite index, not to exceed 50 percent of the tuition cost for the respective program.

**NOTE:** Students who reside in Virginia but attend private schools outside of the commonwealth may also be nominated for Virginia's Summer Residential Governor's Schools if they meet all other eligibility requirements. Such students must contact the VDOE ([bmcgonag@mail.vak12ed.edu](mailto:bmcgonag@mail.vak12ed.edu)), 804-225-2884 directly for more information. Students may access applications and other information at the following Web address:

[www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS](http://www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS)

### ADJUDICATION PROCESS

#### Submitting Applicants for Adjudication

All Visual & Performing Arts applicants **must** participate in the state-sponsored adjudication process. Students may adjudicate in only one art area. Each public high school may select one adjudicant in each art discipline (visual art, dance, instrumental music, vocal music, and theatre.). The information in **ATTACHMENT A** is computed to allow each high school **1 set of five** adjudicants the first 1,000 students enrolled in the tenth and eleventh grades, and an additional set of five for each 1,000 students or part thereof. If a division does not fill one or more of the arts disciplines, it may **not** substitute students from other arts disciplines into those slots; the division may redistribute unused adjudication slots as needed within the division.

**NOTE:** Submissions of adjudication information should be coordinated through the division's gifted education coordinator, who should submit the information directly to the Governor's School at the University of Richmond. Sheryl Johnson, director, Summer Residential Governor's School for Humanities and Visual & Performing Arts, will serve as the Adjudication Director for the process. The electronic submission of adjudication information will again be available for divisions that wish to use that method. Divisions may continue to submit Attachment B in this document to report their adjudicants to the University of Richmond.

Three adjudication sites will be provided. Divisions are assigned adjudication sites based on proximity to the site; refer to **ATTACHMENT A**.

#### Adjudication Site I

University of Richmond (UR)  
January 8, 2005

#### Adjudication Site II

Shenandoah University (SU)  
January 15, 2005

#### Adjudication Site III

Emory and Henry College (EH)  
January 22, 2005

For information and with specific questions with respect to adjudication procedures, requirements, and sites contact:

**Adjudication Director**  
The Governor's School  
28 Westhampton Way  
University of Richmond, VA 23173  
Information (804) 289-8220 • Fax (804) 287-1860  
[www.richmond.edu/govschool/students/application/adjudication.html](http://www.richmond.edu/govschool/students/application/adjudication.html)  
[govschool@richmond.edu](mailto:govschool@richmond.edu)

Gifted education coordinators provide the adjudication director with the following information:

- The names of applicants in each art discipline on the Applicant Report for Site Adjudication form (**ATTACHMENT B) postmarked by November 15, 2004.**
- Public schools may submit adjudication information to the University of Richmond online. Information is available at [www.richmond.edu/govschool/schoolpersonnel.html](http://www.richmond.edu/govschool/schoolpersonnel.html).
- Advance notification of transportation plans that require students to be scheduled at adjacent times (e.g. several students carpooling from the same division, or schools/divisions that provide transportation for students).
- Advance notification of scheduling conflicts such as district band competitions that require students to be scheduled at specific times or on a date other than the one assigned to the school division.
- Indication of large percussion instruments that should be provided at the specific adjudication site.

It is the responsibility of the gifted education coordinator to insure that all information required by the adjudication director is delivered on time. Neither the adjudication director nor the VDOE may be held responsible for student information that does not arrive or arrives late. NO EXCEPTIONS WILL BE MADE.

### **Scheduling Adjudication Appointments**

The adjudication director will schedule all adjudication appointments. If an adjudicant has a known school-related conflict that cannot be rescheduled, the gifted education coordinator must indicate this on the Applicant Report for Site Adjudication form or online. The adjudication director will mail a listing of the applicants' scheduled appointments to the gifted education coordinator. In that mailing, the gifted education coordinator will also receive individual student letters regarding adjudication appointments, a campus map, and other materials to be copied and distributed to each applicant. Information is **not** mailed directly to students.

Applicants must notify their gifted education coordinator in advance if they know they will be unable to attend the adjudication. The gifted education coordinator will then notify the adjudication director if an applicant is unable to attend the scheduled adjudication. Applicants will be rescheduled at the adjudication director's discretion.

### **Make-Up Appointments**

Applicants who qualify for a make-up adjudication appointment must notify the division gifted education coordinator by the Monday immediately after the scheduled adjudication. The gifted education coordinator must notify the adjudication director by that Wednesday.

To qualify for a make-up adjudication appointment, an applicant must be excused for one of the following reasons: (a) medical illness documented by written excuse from a physician; (b) family emergency as documented by written excuse from parent or guardian; (c) inclement weather documented by a letter or e-mail from the gifted education coordinator; or (d) unforeseen school-related conflict documented by a letter or e-mail from the sponsor. The adjudication director will reschedule appointments at a subsequent location or by videotape. The adjudication director will send videotaping instructions to the gifted education coordinator, if applicable.

### Follow-up

The adjudication director will mail the completed yellow adjudication forms to gifted education coordinators postmarked no later than January 29, 2005. Two adjudication scores for each applicant are required in order to complete student applications for consideration by the division selection committee.

### DIVISION NOMINEE SELECTION PROCESS

After receiving applications from each participating public school with the attached two original adjudication forms to each application, the division may select division nominees. The maximum number of nominees allowed per division is based upon division's composite membership in grades 10 and 11. Each division may submit **one nominee in each art discipline** (visual art, dance, instrumental music, vocal music, and theatre) **for the first 1,000 and one nominee in each art discipline for each additional 1,000 students** (or fraction thereof) enrolled in grades 10 and 11. Refer to **ATTACHMENT A** for division nominee quotas.

The VDOE suggests that the division selection committee consist of the gifted education coordinator, educators and/or professionals knowledgeable in each of the art disciplines, and persons with expertise/experience in gifted education. The members of the division selection committee should represent as many of the schools as possible and should include administrators/teachers who have knowledge about the Governor's School programs.

The division selection committee must determine the total score for each applicant by using the VPA Scores form, available online at the Web site indicated on page one of this document. Refer to "Scoring Guidelines" (**ATTACHMENT C**) for guidelines on evaluating teacher narratives and the student essay. Each student's application should also indicate the names and titles of the division selection committee members and other signatures to be indicated on the Division/Region Signatures form, available online at the Web site indicated on page one of this document. Applications received by the VDOE with incomplete scores will be returned to the division's gifted education coordinator for completion. The student will not be considered for any position until all scoring is complete and the application is resubmitted.

The division selection committee will consider the pool of local applicants and select nominees from that division. Selection of nominees should be based on social and emotional maturity and ability to handle the academic and artistic components of the program. The gifted education coordinator's statement acknowledges that the student's attendance and discipline records have been reviewed and that the nominee is worthy to represent his or her school and region. Nominees should be broadly representative of the racial and gender composition of the region.

### SUBMITTING NOMINEES

The division coordinator mails original applications for the selected nominees along with the cover page signed by the division superintendent to the VDOE. For each nominee, the gifted education coordinator must submit an original application and **both** yellow adjudication score sheets. Only materials required by the VDOE will be accepted. The division submitting the applications must numerically rank all nominees. **Students may not share a rank.** In the case of multiple students with the same score, the division must assign a different rank to each student.

**NOTE:** Division gifted education coordinators must provide written information to students who adjudicated but who were not nominated indicating that their applications are not being sent to the state for consideration and that they will not receive any communication from the state in mid-April 2005. Divisions may be asked to provide this list to the VDOE.

### **NOMINATION REPORT FORM**

Again in 2005, nomination information will be submitted to the VDOE via its secure Web site. Gifted education coordinators should contact the division's Single Sign-On for Web Systems (SSWS) account manager for access. Only designated users will be able to open the 2005 Summer Residential Governor's School Nominations Report. The VDOE cannot give public school personnel this access; it may only come from the division's SSWS account manager. The document will be available through the following Web address:

<https://eb01.vak12ed.edu/ssws>

The first page of the VPA application has been redesigned to include all student information needed to complete the nominations report. The first screen, after successful login, will show the division's quotas in the art disciplines. These totals will adjust automatically as students' program choices are entered. Users should click on the "Add Nominee" button to the right of the art discipline quotas to start entering student data. The user will be notified when he/she attempts to nominate a student in an art discipline where the division's quota has been filled. Users will have the ability to edit data for nominees after they have been originally entered, or to delete nominees as needed. Once all nominee information has been entered, the user should click on "Verification Report," shown on the screen's left blue bar. This report requires Adobe Acrobat to be read. If the user's computer does not have that software, it may be downloaded freely from the following Web site:

[www.adobe.com/products/acrobat/readstep2.html](http://www.adobe.com/products/acrobat/readstep2.html)

Users should save the verification report to their computers, print a copy and have it signed by the division superintendent. The verification report must be printed after all nominees are entered and saved in order to indicate the correct number of students for whom the division is guaranteeing tuition. Divisions indicate, through the signed verification report, that they are **guaranteeing tuition for all students** nominated. The division's nomination report is instantaneously transmitted to the VDOE. The second (and subsequent) page of the division's verification report lists pertinent information about its nominees that has been transmitted to the VDOE. Submission of the data will not be lost, if the user has an interruption in the online submission process. Further information and specific step-by-step instructions will be posted to the following Web site and sent via e-mail to all gifted education coordinators by February 1, 2005:

[www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS](http://www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS)

All materials must be **postmarked by 5 p.m. February 17, 2005, IN ORDER TO BE CONSIDERED. NO EXCEPTIONS WILL BE MADE.** SUBMIT ORIGINAL COMPLETED APPLICATIONS TO THE FOLLOWING ADDRESS:

**Dr. Barbara McGonagill**

Governor's Schools, Office of Secondary Instructional Services  
Virginia Department of Education

101 North 14th St., Richmond, VA 23219 **OR** P.O. Box 2120, Richmond, VA 23218-2120

#### **DEPARTMENT OF EDUCATION SELECTION PROCESS**

The VDOE receives and processes all required materials, **postmarked by February 17, 2005.** Final selection for VPA program participants is made by the VDOE and will be based on the strength of the student's application, ranking, and the needs of the program.

Gifted education coordinators are welcome to share with these students that **they will receive only one letter** from the VDOE concerning their status:

- A letter of invitation to the VPA program; or
- A letter indicating alternate status to the VPA program.

**NOTE:** As in past years, divisions are not guaranteed representation in the VPA program. Selection for the VPA program is competitive and based on the needs of the program.

#### **NOTIFICATION**

**Letters regarding status will be mailed to all nominees by Mid-April 2005.** Prior to the mailing of letters to all nominees, the gifted education coordinator for the division will receive a status list indicating invited or alternate status for nominees. Students at this point are listed as "invited" or "alternates." Student letters will be sent directly to the home address indicated on the nomination report. Public school divisions will be invoiced in late May for students who have accepted the invitation to attend as of May 20, 2005. Divisions may receive a revised invoice after the first day of the first program (June 26, 2005), indicating students who declined or accepted after the May invoice. Only divisions with membership changes will receive revised invoices.

**TUITION FOR 2005 PROGRAMS**

The following tuition will be used to determine the school division's share of VPA program costs:

<b>Program</b>	<b>2005 Tuition</b>
Visual & Performing Arts	\$1,540

**CONTACT INFORMATION**

If you have questions regarding the application, submission of the nomination data, student selection process, or the invoice process, please contact Barbara McGonagill at the VDOE ([bmcgonag@mail.vak12ed.edu](mailto:bmcgonag@mail.vak12ed.edu)), 804-225-2884.



**ATTACHMENT A**  
**Public School Division Adjudication and Nomination Quotas**

**NOTE:** Based on Fall Enrollment as of September 30, 2003; adjusted for the opening of new schools in fall 2004. The adjudication and nomination quotas are stated in **sets of five** (1 visual art, 1 dance, 1 instrumental music, 1 vocal music, and 1 theatre). Divisions may not send more than their quota in any discipline area; for example, a division with a quota of two sets of nominees may send no more than two nominees for dance, etc.

**UR = University of Richmond, January 8, 2005**  
**SU = Shenandoah University, January 15, 2005**  
**EH = Emory & Henry College, January 22, 2005**

<b>ADJ Site</b>	<b>Div. No.</b>	<b>Division Name</b>	<b>High Schools</b>	<b>Students Enrollment</b>	<b>Adjudication Quota</b>	<b>Nomination Quota</b>
UR	1	ACCOMACK CO PBLC SCHS	4	876	4	1
UR	2	ALBEMARLE CO PBLC SCHS	4	2,110	4	3
EH	3	ALLEGHANY CO PBLC SCHS	1	437	1	1
UR	4	AMELIA CO PBLC SCHS	1	268	1	1
UR	5	AMHERST CO PBLC SCHS	1	767	1	1
UR	6	APPOMATTOX CO PBLC SCHS	1	389	1	1
SU	7	ARLINGTON CO PBLC SCHS	4	3,080	4	4
UR	8	AUGUSTA CO PBLC SCHS	5	1,778	5	2
UR	9	BATH CO PBLC SCHS	1	146	1	1
EH	10	BEDFORD CO PBLC SCHS	3	1,789	3	2
EH	11	BLAND CO PBLC SCHS	2	155	2	1
EH	12	BOTETOURT CO PBLC SCHS	2	787	2	1
UR	13	BRUNSWICK CO PBLC SCHS	2	347	2	1
EH	14	BUCHANAN CO PBLC SCHS	4	604	4	1
UR	15	BUCKINGHAM CO PBLC SCHS	1	383	1	1
UR	16	CAMPBELL CO PBLC SCHS	4	1,504	4	2
UR	17	CAROLINE CO PBLC SCHS	1	593	1	1
EH	18	CARROLL CO PBLC SCHS	2	562	2	1
UR	19	CHARLES CITY CO PBLC SCHS	1	126	1	1
UR	20	CHARLOTTE CO PBLC SCHS	1	367	1	1
UR	21	CHESTERFIELD CO PBLC SCHS	10	9,232	14	10
SU	22	CLARKE CO PBLC SCHS	1	347	1	1
EH	23	CRAIG CO PBLC SCHS	1	125	1	1
SU	24	CULPEPER CO PBLC SCHS	1	978	1	1
UR	25	CUMBERLAND CO PBLC SCHS	1	215	1	1
EH	26	DICKENSON CO PBLC SCHS	3	428	3	1
UR	27	DINWIDDIE CO PBLC SCHS	1	813	1	1
UR	28	ESSEX CO PBLC SCHS	1	274	1	1
SU	29	FAIRFAX CO PBLC SCHS	30	26,725	44	27
SU	30	FAUQUIER CO PBLC SCHS	2	1,760	2	2
EH	31	FLOYD CO PBLC SCHS	1	352	1	1
UR	32	FLUVANNA CO PBLC SCHS	1	510	1	1
EH	33	FRANKLIN CO PBLC SCHS	2	1,223	2	2
SU	34	FREDERICK CO PBLC SCHS	3	1,941	3	2
EH	35	GILES CO PBLC SCHS	2	450	2	1

ADJ Site	Div. No.	Division Name	High Schools	Students Enrollment	Adjudication Quota	Nomination Quota
UR	36	GLOUCESTER CO PBLC SCHS	1	1,079	2	2
UR	37	GOOCHLAND CO PBLC SCHS	1	330	1	1
EH	38	GRAYSON CO PBLC SCHS	2	374	2	1
UR	39	GREENE CO PBLC SCHS	2	433	2	1
UR	40	GREENSVILLE CO PBLC SCHS	2	437	2	1
UR	41	HALIFAX CO PBLC SCHS	2	944	2	1
UR	42	HANOVER CO PBLC SCHS	4	2,840	4	3
UR	43	HENRICO CO PBLC SCHS	10	7,401	13	8
EH	44	HENRY CO PBLC SCHS	2	802	2	1
UR	45	HIGHLAND CO PBLC SCHS	1	63	1	1
UR	46	ISLE OF WIGHT CO PBLC SCHS	2	872	2	1
UR	48	KING GEO CO PBLC SCHS	1	531	1	1
UR	49	KING AND QUEEN CO PBLC SCHS	1	133	1	1
UR	50	KING WILLIAM CO PBLC SCHS	1	277	1	1
UR	51	LANCASTER CO PBLC SCHS	1	231	1	1
EH	52	LEE CO PBLC SCHS	2	641	2	1
SU	53	LOUDOUN CO PBLC SCHS	9	5,726	9	6
UR	54	LOUISA CO PBLC SCHS	1	703	1	1
UR	55	LUNENBURG CO PBLC SCHS	1	319	1	1
UR	56	MADISON CO PBLC SCHS	1	319	1	1
UR	57	MATHEWS CO PBLC SCHS	1	214	1	1
UR	58	MECKLENBURG CO PBLC SCHS	2	825	2	1
UR	59	MIDDLESEX CO PBLC SCHS	1	244	1	1
EH	60	MONTGOMERY CO PBLC SCHS	4	1,501	4	2
UR	62	NELSON CO PBLC SCHS	1	335	1	1
UR	63	NEW KENT CO PBLC SCHS	1	418	1	1
UR	65	NORTHAMPTON CO PBLC SCHS	1	375	1	1
UR	66	NORTHUMBERLAND CO PBLC SCHS	1	256	1	1
UR	67	NOTTOWAY CO PBLC SCHS	1	420	1	1
UR	68	ORANGE CO PBLC SCHS	1	606	1	1
SU	69	PAGE CO PBLC SCHS	2	562	2	1
EH	70	PATRICK CO PBLC SCHS	1	383	1	1
UR	71	PITTSYLVANIA CO PBLC SCHS	4	1,659	4	2
UR	72	POWHATAN CO PBLC SCHS	1	687	1	1
UR	73	PRINCE EDWARD CO PBLC SCHS	1	499	1	1
UR	74	PRINCE GEORGE CO PBLC SCHS	2	945	2	1
SU	75	PRINCE WM CO PBLC SCHS	11	11,516	18	12
EH	77	PULASKI CO PBLC SCHS	1	810	1	1
SU	78	RAPPAHANNOCK CO PBLC SCHS	1	185	1	1
UR	79	RICHMOND CO PBLC SCHS	1	212	1	1
EH	80	ROANOKE CO PBLC SCHS	5	2367	5	3
UR	81	ROCKBRIDGE CO PBLC SCHS	1	575	1	1
UR	82	ROCKINGHAM CO PBLC SCHS	3	1,820	3	2
EH	83	RUSSELL CO PBLC SCHS	3	637	3	1
EH	84	SCOTT CO PBLC SCHS	4	561	4	1
SU	85	SHENANDOAH CO PBLC SCHS	3	925	3	1

ADJ Site	Div. No.	Division Name	High Schools	Students Enrollment	Adjudication Quota	Nomination Quota
EH	86	SMYTH CO PBLC SCHS	3	797	3	1
UR	87	SOUTHAMPTON CO PBLC SCHS	1	539	1	1
UR	88	SPOTSYLVANIA CO PBLC SCHS	5	3,649	6	4
SU	89	STAFFORD CO PBLC SCHS	4	4,060	6	5
UR	90	SURRY CO PBLC SCHS	1	221	1	1
UR	91	SUSSEX CO PBLC SCHS	1	208	1	1
EH	92	TAZEWELL CO PBLC SCHS	4	1,140	4	2
SU	93	WARREN CO PBLC SCHS	2	841	2	1
EH	94	WASHINGTON CO PBLC SCHS	4	1,262	4	2
UR	95	WESTMORELAND CO PBLC SCHS	1	336	1	1
EH	96	WISE CO PBLC SCHS	6	1,088	6	2
EH	97	WYTHE CO PBLC SCHS	3	668	3	1
UR	98	YORK CO PBLC SCHS	5	2,250	5	3
SU	101	ALEXANDRIA CITY PBLC SCHS	1	1,564	2	2
EH	102	BRISTOL CITY PBLC SCHS	1	427	1	1
UR	103	BUENA VISTA CITY PBLC SCHS	1	180	1	1
UR	104	CHARLOTTESVILLE CTY PBLC SCHS	1	788	1	1
UR	106	COLNL HEIGHTS CITY PBLC SCHS	1	484	1	1
EH	107	COVINGTON CITY PBLC SCHS	1	162	1	1
UR	108	DANVILLE CITY PBLC SCHS	3	1,389	4	2
SU	109	FALLS CHURCH CITY PBLC SCHS	1	311	1	1
SU	110	FREDERICKSBURG CITY PBLC SCHS	1	446	1	1
EH	111	GALAX CITY PBLC SCHS	1	182	1	1
UR	112	HAMPTON CITY PBLC SCHS	5	4,011	7	5
UR	113	HARRISONBURG CITY PBLC SCHS	1	676	1	1
UR	114	HOPEWELL CITY PBLC SCHS	1	624	1	1
UR	115	LYNCHBURG CITY PBLC SCHS	2	1,591	2	2
EH	116	MARTINSVILLE CITY PBLC SCHS	1	435	1	1
UR	117	NEWPORT NEWS CITY PBLC SCHS	5	5,258	9	6
UR	118	NORFOLK CITY PBLC SCHS	5	5,952	9	6
EH	119	NORTON CITY PBLC SCHS	1	89	1	1
UR	120	PETERSBURG CITY PBLC SCHS	1	832	1	1
UR	121	PORTSMOUTH CITY PBLC SCHS	3	2,887	4	3
EH	122	RADFORD CITY PBLC SCHS	1	254	1	1
UR	123	RICHMOND CITY PBLC SCHS	12	3,473	12	4
EH	124	ROANOKE CITY PBLC SCHS	4	2,078	5	3
UR	126	STAUNTON CITY PBLC SCHS	1	477	1	1
UR	127	SUFFOLK CITY PBLC SCHS	4	2,666	4	3
UR	128	VA BEACH CITY PBLC SCHS	11	13076	22	14
UR	130	WAYNESBORO CITY PBLC SCHS	1	474	1	1
UR	131	WILLIAMSBURG-JAMES CITY PBLC SCHS	2	1,547	2	2
SU	132	WINCHESTER CITY PBLC SCHS	1	628	1	1
UR	135	FRANKLIN CITY PBLC SCHS	1	223	1	1
UR	136	CHESAPEAKE CITY PBLC SCHS	6	6,884	11	7
EH	139	SALEM CITY PBLC SCHS	1	669	1	1
UR	142	POQUOSON CITY PBLC SCHS	1	459	1	1

ADJ Site	Div. No.	Division Name	High Schools	Students Enrollment	Adjudication Quota	Nomination Quota
SU	143	MANASSAS CITY PBLC SCHS	1	1,056	2	2
SU	144	MANASSAS PARK CITY PBLC SCHS	1	367	1	1
UR	202	COLONIAL BEACH PBLC SCHS	1	114	1	1
UR	207	WEST POINT PBLC SCHS	1	131	1	1

**ATTACHMENT B**  
**Applicant Report for Site Adjudication**  
 No Exceptions for Late Entries

**Postmarked by November 15, 2004, to:**  
**Sheryl Johnson**  
 The Governor's School  
 28 Westhampton Way  
 University of Richmond, VA 23173

Public School \_\_\_\_\_

Gifted Education Coordinator \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

(area code) + number

Report adjudicants in following order: Dance, Theatre, Visual Art, Instrumental Music, and Vocal Music (Example: 15 Arts applicants [3 sets of five] - Indicate 3 Dance applicants, 3 Theatre applicants, 3 Visual Arts applicants, 3 Instrumental Music applicants, and 3 Vocal Music applicants.)

<b>NUMBER</b>	<b>APPLICANT</b>	<b>ART DISCIPLINE</b>	<b>Specific Percussion Instruments needed at</b>
<i>Ex.</i> 1.	<i>Mary Smith</i>	<i>Dance</i>	
2.	<i>John Doe</i>	<i>Instrumental Music – Tenor Saxophone</i>	
3.	<i>Sarah Cho</i>	<i>Vocal Music - Alto</i>	

**adjudication**

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**Applicant Report for Site Adjudication**  
(Duplicate Page for Additional Reporting)

**PAGE**      **of**

<b>NUMBER</b>	<b>APPLICANT</b>	<b>ART DISCIPLINE</b> (If music, include instrument or voice part)	<b>Specific Percussion Instruments Needed</b>
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## ATTACHMENT C

### Scoring Guidelines

#### GUIDELINES FOR RATING STATEMENTS OF INTEREST (application page 20)

The committee is welcome to assign points, based on the rubric provided below, for any essay that adequately demonstrates the student understands the nature of the interdisciplinary VPA program and the study that it will require. The scoring of this essay is included to ensure that the student submits the essay for the Governor's School director's use.

CRITERION	0 POINTS	1 POINT	2 POINTS
Nature of interdisciplinary study	Essay does not show understanding of the interaction among the art discipline, the broader field of arts, and humanities.	Essay shows some understanding of the interaction among the art discipline, the broader field of arts, and humanities.	Essay clearly articulates the important connections that exist and deserve concerted exploration among art discipline, the broader field of arts, and humanities.

#### GUIDELINES FOR RATING TEACHER NARRATIVES

1. The division coordinator may appoint a reading committee to score the teacher narratives. This committee can be the same one used to score the applicants' statements of interest.
2. Reader(s) should assess each teacher's impression of the applicant and assign a score for each narrative between 1 (low) and 6 (high) based on the following scale:
  - **6 pts.** This student demonstrates superior skills and understanding of all of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
  - **4 - 5 pts.** This student demonstrates excellent skills and understanding in most of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
  - **3 pts.** This student demonstrates adequate skills in most of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
  - **2 pts.** This student demonstrates moderate skills in the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
  - **1 pt.** This student demonstrates few skills in any of the following behaviors: ability to work cooperatively and meaningfully in groups; openness to diverse and new experiences; goals for artistic growth; creativity; and intellectual and social maturity.
3. Record the scores in Part III of the VPA Scores form, available at the following Web site:

[www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS](http://www.doe.virginia.gov/VDOE/Instruction/Govschools/SRGS)